

Patient Billing Procedures

Thank you for choosing **Microsurgical Spine Center** as the place to have your procedure performed. The Microsurgical Spine Center specializes in performing minimally invasive spine and neurosurgery with the newest, state-of-the-art equipment available. The clinical staff is dedicated to this type of surgery so that each patient will receive the highest quality care possible. Our goal is to ensure that your encounter is pleasant, efficient and above all, as safe as possible.

As a service to our patients, we will bill your insurance carrier directly for the care provided to you. Since billing procedures can be confusing, we want to ensure that you understand what is being billed and the amount, if any, that you may owe.

Following your surgery, the physician performing your procedure, an anesthesiologist and a neuromonitor, if they participated in your treatment, will bill your insurance company for his/her services. Also, if you received implants or other medical devices and/or equipment, your insurance may be billed by an outside vendor as well. Finally, your insurance company will receive a bill from **Microsurgical Spine Center** for your procedure; i.e., the use of the facility and nursing staff. After billing your primary insurance carrier, any secondary insurance will be billed. You will then be responsible for the payment of some amounts not paid by your primary or secondary insurance carriers.

Our billing department will forward a final bill to you for any co-payments, deductibles or payments due once appropriate adjustments have been made. For your information, the bill you receive from **Microsurgical Spine Center** is for the FACILITY ONLY.

EXCEPT FOR SPECIFIC ARRANGEMENTS, for patients with no insurance, the facility will offer a 40% discount from charges (excluding the cost of implants or equipment) for cash at the time of admission. Payment arrangements may be made in advance at the request of the patient or doctor.

To assist patients with their financial obligations, reasonable payment arrangements may be made in advance. Typically, the facility offers 90 day same-as-cash (0% interest) to assist patients needing financial assistance. A small initial deposit of at least 20% is generally required. Payments for the balance are due in three (3) equal payments over 90 days. Slightly longer terms may be available for patients with disclosed financial hardships. To qualify for payment arrangements, patients must meet the minimum monthly payment obligation. Failure to submit a timely monthly payment against an account may negate the arrangement and the patient may be responsible for immediate payment of the account in full. Failure to make payment may result in collection activity.

The facility may not currently participate with all insurance companies. In circumstances in which the facility is in negotiations with the patient's insurer, the facility will adjust from the bill any difference between the "out-of-network" and "in-network" obligations, provided that the patient's insurer does not object. In the event that your insurance carrier issues a check directly to you, it is the responsibility of the insured to endorse the back of the check OR send the amount equal to the check to **Microsurgical Spine Center** along with a copy of the explanation of benefits. Failure to forward this payment may result in collection activity against you.

Please feel free to contact the facility at 303-539-2533, if you have any questions regarding the above information or visit our website at www.spinemisi.com. Thank you for the trust you have put in us.

Patient Signature

Date

Witness

Date